

project decision document template pdf

<Project Name> <Decision / Document Name> yyyy.mm.dd <Author's Name> Page | 2 1. Decision Required In this section, describe the decision that must be made.

Decision Document Example and Template

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PROJECT DECISION DOCUMENT TEMPLATE PDF

Following the Executive Committee's Decision 23/7, the project document must include the following baseline data for the enterprise as point of reference for determining the eligible funding and measuring the degree to which the project achieves its objectives.

PROJECT DOCUMENT TEMPLATE - World Bank

This decision log template excel free is created in excel format which helps in logging various decisions along with its details like description, impact, decision owner, priority, and status apart from giving details about completion date of decision item and the net result of the item.

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Decision Document. This section should state the authorized name and location of the project/study, type of decision document to be prepared, and purpose of the document.

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After a decision is been taken, action towards the agreed decision has to be taken. The same is well maintained and tracked in this template. The actions are noted in the log so that there is a record of every step towards the completion of the project.

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Now, an important decision must be made and the team of decision makers needs to be aligned on what options exist, make a selection, document why the option was chosen and by whom, for future reference.

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decision sub-graph, as used in concern C23, is a subset of bigger set interrelated decisions. Table 1 for architecture decision documentation. Code Concern C1 What decisions have been made? C2 What is the current set of relevant decisions? C3 What is the rationale for decision D? C4 What concerns Ci does decision D address? What forces impacted/influenced each decision? C6 What decisions affect ...

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configuration analysts MS SharePoint PMO Month Seven Complete cycle one configura-tion (organization
hierarchy and major master data) SAP Solution Manager PMO Month Seven Complete cycle two
configura-tion (remaining master data) SAP Solution Manager Global process owners Month Eight Complete

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feature set. Option 3: Deploy Lync Online to take advantage of the presumed feature set that will be provided
by Office 365. Keep some level of local instant messaging infrastructure to cover the feature gap during
transitional period.

AE Office 365 Project Decision Document

Estimate the costs of each option you discussed in this document. Use consistency in your estimates for
easier comparison of final costs. For example, cost all time by hours or all time by days. Text below is sample
and needs to be replaced with costs specific the decision you require. Add/remove rows as required.

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